## DRUG AND ALCOHOL STUDIES

**May 26 – August 05**

<table>
<thead>
<tr>
<th>Course</th>
<th>Class Nbr.</th>
<th>Instructor</th>
<th>Required Textbook(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BEHS 8020 Physiology &amp; Pharmacology (4.5)</td>
<td>51104</td>
<td>Tammie Chaffin</td>
<td>Uppers, Downers, and All Arounders (8th Edition) by Inaba, D.S and Cohen, W. E.</td>
</tr>
<tr>
<td>BEHS 8080 Basic Counseling Theories (4.5)</td>
<td>51106</td>
<td>Jennifer Arnold</td>
<td>Becoming Naturally Therapeutic by Small, Jacquelyn, revised edition, Theory and Practice of Counseling and Psychotherapy by Corey, Gerald, 10th edition</td>
</tr>
</tbody>
</table>

**Location:** Online  
**Cost:** $500

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## OCCUPATIONAL SAFETY & RISK MANAGEMENT

**May 26 – July 14**

<table>
<thead>
<tr>
<th>Course</th>
<th>Class Nbr.</th>
<th>Instructor</th>
<th>Required Textbook(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BA 8010 Occupational Safety &amp; Risk Management - General (2)</td>
<td>51112</td>
<td>Lee’o Whisenant</td>
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**Location:** Online  
**Cost:** $700

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*Note: Students are required to login and attend class online every Mon/Wed, 6p-9p.*
IMPORTANT INFORMATION

ACADEMIC CALENDAR – SUMMER SESSION 2020

April 20  Registration begins for summer session 2020

June 01  Last day to add classes

June 11  Last day to withdraw from classes without a “W” being recorded; withdrawals from classes after this date will be permitted only for serious and compelling reasons and require approval by instructors and Extended Education

July 04  HOLIDAY – Independence Day – Campus Closed

July 09  Last day to withdraw from classes for a serious and compelling reason; Withdrawals after this date require a petition of exception.

Aug 10  Grades Due

DROP POLICY
Failure to withdraw from a course in which one is officially registered but does not complete will result in a grade of F or No Credit.

REFUND POLICY – SUMMER SESSION 2020

Course cancellation          100% refund
On or before May 30          100% refund
On or before June 16         60% refund
After June 16                No refund

If a course is cancelled for any reason, student will receive a 100% refund.

Failure to withdraw from a course in which one is officially registered but does not complete will result in a grade of F or No Credit.

Refunds are based on the date when the official withdrawal is received in the Extended Education office. If you need to drop a class, you may do so via your myCSUB account, in-person, email, fax or mail through the Extended Education office, (661) 654-2441. The day you drop online or when the form is received is the official date of withdrawal and determines the amount of refund, if any. Allow up to six weeks for refunds to be processed. If you do not receive your refund by that time, please call the Extended Education office at (661) 654-2441. A delay in dropping online or submitting required forms may result in a reduced refund and/or subject to $25 administrative fee.

Online Summer Office Hours (May 25 – July 24/August 3-14)
Monday – Thursday
7:00 am – 6:00 pm

Online Regular Office Hours (July 27 – July 31)
Monday – Friday
8:00 am – 5:00pm