2020 Winter Session

Academic Calendar

October 22 . . . . Schedule of Winter Session classes available (tentative)
October 28 . . . . Winter Session registration begins
January 2 . . . . . First Day of Classes; add a class without a late fee
January 3 . . . . . Last day to drop without a “W” being recorded
January 3 . . . . . Last day to receive 100% refund for dropped class
January 6 . . . . . Last day to add classes without a late fee
January 6 . . . . . Last day to receive 60% refund for dropped class – NO REFUNDS AFTER THIS DATE!
January 6 . . . . . Last day to change between Audit, Credit/No Credit, and Letter grading
January 6 . . . . . Last day of schedule adjustment period
January 7 . . . . . First day to add a class with $25 late fee and requires instructor approval
January 7 . . . . . Census Day
January 7 . . . . . Last day to drop/withdraw from class with instructor signature – NO REFUND
January 17 . . . . Last day of classes – Final Exam Day
January 21-22 . . Grades due

Drop Policy for 2020 Winter Session

12 days: January 2 – 17, 2020
  January 3 – Last day to drop without a “W” being recorded
  January 6 – last day to add class without a late fee
  January 7 – Last day to withdraw from class for a serious and compelling reason;
            Requires approval from instructor and Extended Education

Refund Policy for 2020 Winter Session

If the course is cancelled for any reason, student will receive a 100% refund. Failure to withdraw/drop a course in which
one is officially registered but does not complete will result in a grade of “F” or “No Credit”. Students are not
dropped automatically for non-payment or “no-shows”. It is the responsibility of the student to
drop themselves from a course.

Course cancellation – 100% refund
On or before January 3 – 100% refund
On January 4 – 60% refund
After January 6 – No refunds

Refunds are based on the date when the official withdrawal is received in the Extended Education office. If you need to
drop a class, you may do so via your myCSUB account, in-person, email, fax, or mail through the Extended Education
office. The day you drop online, or when the form is received, is the official date of withdrawal and determines the
amount of refund, if any. Allow up to six weeks for refunds to be processed. If you do not receive your refund by that
time, please call the Extended Education office at (661) 654-2441. A delay in dropping online or submitting required
forms may result in a reduced refund and/or be subject to $25 administrative fee.