



Drop dates, refund policy, and course descriptions can be found on our website extended.csub.edu

DRUG AND ALCOHOL STUDIES	
SESSION I: JANUARY 22 – MARCH 18	Days Time Location Cost
BEHS 8010 Introduction to Chemical Dependency Counseling (4.5) Class Nbr: 33034 Instructor: Christina Cornejo-Felix ccornejo@csub.edu Required Textbook <ul style="list-style-type: none"> Addictions Counseling: A Practical and Comprehensive Guide for Counseling People with Addictions by Pita, D. D. 	Mon/Wed, 6p – 9p Location: BDC 401C Cost: \$500
BEHS 8040 Introduction to Case Management (4.5) Class Nbr: 33035 Instructor: Erica Ballesteros eballesteros@csub.edu Required Textbook <ul style="list-style-type: none"> Global Criteria: The 12 Core Functions of the Substance Abuse Counselor (7th Edition) by Herdman, J. W. 	Tues/Thurs, 6p – 9p Location: DDH 146H Cost: \$500
BEHS 8060 Personal & Professional Growth (4.5) Class Nbr: 33036 Instructor: John French jfrench@csub.edu Required Textbook <ul style="list-style-type: none"> Becoming Naturally Therapeutic (Revised Edition) by Small, J. The Resilient Practitioner: Burnout and Compassion Fatigue Prevention and Self-Care Strategies for the Helping Professions (3rd Edition) by Skovholt and Trotter-Mathison 	Mon/Wed, 6p – 9p Location: Cost: \$500
BEHS 8080 Basic Counseling Theories (4.5) – this class is 12 weeks long Class Nbr: 33038 Instructor: Eric Moss emoss@csub.edu Required Textbook <ul style="list-style-type: none"> Becoming Naturally Therapeutic (Revised Edition) by Small, J. Theory and Practice of Counseling and Psychotherapy (10th Edition) by Corey, G. 	Thursdays, 6p – 10p Location: Cost: \$500
SESSION II: MARCH 19 – MAY 22	Days Time Location Cost
BEHS 8000 Professional Writing (2) Class Nbr: 33039 Instructor: Eric Moss emoss@csub.edu	Mon/Wed, 6p – 7:30p Location: Cost: \$500
BEHS 8030 Law & Ethics (4.5) Class Nbr: 33040 Instructor: Victor Hinojos vhinojos@csub.edu Required Textbook <ul style="list-style-type: none"> Issues & Ethics in the Helping Profession (9th Edition) by Corey et al 	Tues/Thurs, 6p-9p Location: BDC 401C Cost: \$500
BEHS 8090 Chemical Dependency Assessment (4.5) Class Nbr: 33041 Instructor: Leslie Rich lrich1@csub.edu Required Textbook <ul style="list-style-type: none"> Co-Occurring Disorders: Integrated Assessment and Treatment of Substance Use and Mental Disorders by Atkins, Charles Diagnostic and Statistical Manual of Mental Disorders (5th Edition) by American Psychiatric Association DSM-5 Insanely Simplified: Unlocking the Spectrums within DSM-5 and ICD-10 by Buser et al. 	Mon/Wed, 6p-9p Location: BDC 401C Cost: \$500
ALL SEMESTER: JANUARY 22 – MAY 22	Days Time Location Cost
BEHS 8070 Practicum (4.5) Class Nbr: 33033 Instructor: Beverly Rhodes brhodes@csub.edu Required Textbook <ul style="list-style-type: none"> Global Criteria: The 12 Core Functions of the Substance Abuse Counselor (7th Edition) by Herdman, J. W. 	Tuesdays, 6p – 9p Location: Cost: \$550
GEOGRAPHIC INFORMATION SYSTEM	
GEOG 8010 Introduction to Map Design (4.5) Class Nbr: 33042 Instructor: Suzanne Baehr sbaehr@csub.edu Required Textbook <ul style="list-style-type: none"> GIS Cartography: A Guide to Effective Map Design (2nd edition) by Peterson, G. 	Jan 22 – May 22 Mondays, 6p-9p Location: Cost: \$850

HUMAN RESOURCE MANAGEMENT		Date Time Location Cost
BA 8042 California Labor Laws & Regulations (3) Class Nbr: 33044 Instructor: Tom See tsee@csub.edu Required Textbook <ul style="list-style-type: none"> California Labor Law Digest by California Chamber of Commerce, 59th edition, 2019 	Jan 22 – May 22 Tuesdays, 6p – 8p Location: DLC 402D Cost: \$850	
OCCUPATIONAL SAFETY & RISK MANAGEMENT		
BA 8020 Advanced Occupational Safety & Risk Management (2) Class Nbr: 33045 Instructor: Quinlan Brown qbrown1@csub.edu Required Textbooks <ul style="list-style-type: none"> Continue using textbook from BA 8010 	Jan 22 – Mar 18 Thursdays, 6p – 8:30p Location: Cost: \$700	
ADVANCED CERTIFICATE in OCCUPATIONAL SAFETY & RISK MANAGEMENT		
BA 8021 Occupational Safety Standards & Regulations (2) Class Nbr: 33046 Instructor: Lee'o Whisenant lwhisenant@csub.edu	Mar 19 – May 22 Thursdays, 6p – 8:30p Location: Cost: \$700	
PHARMACY TECHNICIAN		
NURS 8030 Pharmacy Technician Certification Exam Prep (8) Class Nbr: 33047 Instructor: J. Pat Person jperson@csub.edu Required Textbook <ul style="list-style-type: none"> Continue using textbooks from NURS 8010 	January 22 – May 22 Tues/Thurs, 6:30p – 9p Location: Wed, 6:30p – 9:30p Location: Cost: \$3175	
WORKERS' COMPENSATION LAW		
BA 8090 – Introduction to Workers' Compensation Law (2) Class Nbr: 33055 Instructor: Joel Sherman jsherman@csub.edu Required Textbooks <ul style="list-style-type: none"> California Workers' Compensation Handbook: A Practical Guide to the Workers' Compensation Law of California by Stanford, H., Most Recent Edition 	Jan 22 – Mar 18 Mondays, 6p – 8:30p Location: Cost: \$750	
BA 8100 – Advanced Workers' Compensation Law (2) Class Nbr: 33056 Instructor: Joel Sherman jsherman@csub.edu Required Textbook <ul style="list-style-type: none"> Continue to use text from prior course. 	Mar 19 – May 22 Mondays, 6p – 8:30p Location: Cost: \$750	

All courses are taught by **Dr. R. Dohn Kissinger** and are offered completely online via Blackboard.

PROJECT MANAGEMENT		Dates Cost
MGMT 8010 – Introduction to Project Management (1.2) Class Nbr: 33050 Required Textbooks <ul style="list-style-type: none"> A Guide to the Project Management Body of Knowledge (PMBOK® Guide), 6th Edition, Project Management Institute, 2017 	Jan 22 – Feb 11 Cost: \$300	
MGMT 8020 – Project Planning & Scheduling (1.6) Class Nbr: 33051 Required Textbooks <ul style="list-style-type: none"> A Guide to the Project Management Body of Knowledge (PMBOK® Guide), 6th Edition, Project Management Institute, 2017 Microsoft Project 2106 Step by Step, Microsoft Press, 2016 	Feb 12 – Mar 11 Cost: \$400	
MGMT 8030 – Managing the Project Team (1.2) Class Nbr: 33052 Required Textbooks <ul style="list-style-type: none"> A Guide to the Project Management Body of Knowledge (PMBOK® Guide), 6th Edition, Project Management Institute, 2017 The Team Handbook, 3rd Edition, Oriel, 2003 	Mar 12 – Apr 01 Cost: \$300	
MGMT 8040 – Project Procurement and Quality Management (1.2) Class Nbr: 33053 Required Textbooks <ul style="list-style-type: none"> A Guide to the Project Management Body of Knowledge (PMBOK® Guide), 6th Edition, Project Management Institute, 2017 The Team® Handbook, Third Edition, Oriel, 2003 	Apr 02 – Apr 22 Cost: \$300	
MGMT 8050 – Project Ethics and Risk Management (1.2) Class Nbr: 33054 Required Textbooks <ul style="list-style-type: none"> A Guide to the Project Management Body of Knowledge (PMBOK® Guide), 6th Edition, Project Management Institute, 2017 Tom Kendrick, Identifying and Managing Project Risk, Third Edition, AMACOM, 2015 John C. Maxwell, Ethics 101: What Every Leader Needs to Know, Center Street, 2005 	Apr 23 – May 13 Cost: \$300	